

NORWALK-ONTARIO-WILTON SCHOOL DISTRICT

TITLE IX POLICY AND COMPLAINT PROCEDURES

The Norwalk-Ontario-Wilton School District does not unlawfully discriminate on the basis of sex in the district's education programs, activities, student admissions, and school district employment. The Norwalk-Ontario-Wilton School District also understands it is required by Title IX and Part 106 of Title 34 of the Code of Federal Regulations not to discriminate in such a manner.

Any student or employee who has a complaint of sex discrimination prohibited by federal law contained in Title IX of the Educational amendments of 1972 shall attempt promptly to resolve the complaint by discussions with his/her principal, in the case of a student, or his/her supervisor, in the case of an employee. The complaint should be in writing and described in as much detail as possible the fact of the situation. The principal or supervisor shall keep a written record of the discussion and provide a copy to the student or employee involved.

If the complaint is not resolved in the process described above (Step One), the complainant may file in writing with the Superintendent of the school district by certified mail, return receipt requested and mail a copy to the principal or supervisor involved. The Superintendent shall arrange a meeting to discuss the complaint and subsequent meetings may be scheduled as agreed by both parties. The Superintendent shall give a written answer to the complainant by certified mail, return receipt requested, within ten (10) calendar days after the final meeting regarding the complaint.

If the complaint is not resolved in Step Two, the complainant may file a complaint in writing by certified mail, return receipt requested, to the Clerk of the Board of Education within ten (10) calendar days after the receipt of the Superintendent's answer. The Board will consider the complaint at the earliest appropriate meeting at which time the complainant will have the right to present his/her position to the Board. The Board shall, within thirty (30) days after the meeting advise the complainant in writing by certified mail, return receipt requested of the action taken in regard to the complaint.

Any inquiries about the application of Title IX and Part 106 to any recipient may be referred to the District's Title IX Coordinator, to the Assistant Secretary of the US Department of Education, or both.

The Title IX Coordinator of the Norwalk-Ontario-Wilton School District is Travis Anderson, Superintendent of the Norwalk-Ontario-Wilton School District. His contact information is PO Box 130, Ontario, WI 54651; (608)337-4403 or at tanderso@now.k12.wi.us.

